



## NEW MEMBERSHIP APPLICANT CHECKLIST

\*Renewal Applications for current ACRA members only are found on our website:  
[www.alcra.org](http://www.alcra.org)

### Payment amount:

- \$100 – General membership     \$15 – Student membership

### Methods of payment: check, money order, or PayPal:

- I paid dues with enclosed check #\_\_\_\_\_.
- I paid dues with enclosed money order #\_\_\_\_\_.
- I paid dues with PayPal on \_\_\_/\_\_\_/ 2009, PayPal confirmation #\_\_\_\_\_.

## APPLICATION AND CHECKLIST

(Check all applicable)

- I have fully completed the New Membership Application.
- I have signed my application.
- I have obtained the required endorsement signature with endorser's ACCR # and contact number.
- I am not a CCR.
- I am a CCR. My license number is ACCR #\_\_\_\_\_.
- I have completed and signed the New Membership Applicant Checklist.

\_\_\_\_\_  
(Applicant's signature)

**New member applications submitted by email, fax or online cannot be processed.**

### \*\*\*Requirements\*\*\*

(Incomplete submissions will be returned.)

- (1) Full payment of annual membership dues or PayPal payment information
- (2) Fully completed application and checklist
- (3) Mailed or hand-delivered to Linda McSwain

Please mail documentation and dues payment to:

**LINDA MCSWAIN  
ACRA VICE PRESIDENT  
2290 CARRINGTON DRIVE  
MOBILE, ALABAMA 36695**



# ALABAMA COURT REPORTERS

<b>FOR ACRA USE ONLY</b>	
District:	1 2 3 4
Check #	_____
Money Order#	_____
PayPal#	_____

**PLEASE PRINT**

Name \_\_\_\_\_ Email \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

County \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: (circle) Male / Female

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
(Home) (Office) (Cell) (Fax)

Practice: (circle) Freelance | Official | CART Provider | Captioner | Instructor | Student  
Reporting Method: (circle) Stenotype Machine | Penwriter | specify other \_\_\_\_\_

CAT software \_\_\_\_\_ Services: (circle) Video | Realtime | Conference room | Notary public

Name of firm, company, court \_\_\_\_\_

Reporting school attended/attending \_\_\_\_\_

Are you licensed by the State of Alabama? (circle) Yes | No If yes, ACCR# \_\_\_\_\_

**NOTE: CSR  
no longer valid  
in Alabama.**

Other certifications \_\_\_\_\_

Are you a current member of NCRA? (circle) Yes | No If yes, NCRA # \_\_\_\_\_

Have you ever been a member of ACRA in the past? (circle) Yes | No If yes, what year? \_\_\_\_\_

Get involved today by serving on an ACRA Committee or Task Force (circle) Yes | No

**APPLICATION MUST BE COMPLETED AND SIGNED FOR CONSIDERATION**

-----  
-----  
**Upon signing this completed membership application, I hereby agree to adhere to the Alabama Court Reporters Association Constitution and Bylaws and the National Court Reporters Association Code of Professional Ethics.**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Applicant's signature)

**Pursuant to the ACRA Constitution and Bylaws, as a voting member of ACRA, I hereby endorse the above applicant for membership in the Alabama Court Reporters Association.**

Name of endorsement (please print) \_\_\_\_\_ Contact no. (\_\_\_\_) \_\_\_\_\_

Signature of endorsement \_\_\_\_\_ Endorsement's ACCR# \_\_\_\_\_

NOTE: ACRA dues may be deductible as an ordinary and necessary business expense, but not deductible as a charitable contribution. A portion of your dues, however, is not deductible as an ordinary and necessary business expense to the extent that it represents the costs of ACRA's lobbying activities. The non-deductible portion of your dues (which includes lobbying expenses, as required by law) is 15%.